

2019 Stow Minutemen Company

Annual Meeting

January 12, 2019

Voting Members in Attendance:

Bob Stokes (Captain/President)
Ryan Hayward (Lieutenant/Vice President)
Jeff Needle (Paymaster/Treasurer)
Linda Stokes (Quartermaster)
Thomas Johnson (Adjutant)
Dave Walrath (Ensign)
Bonnie Brench (Music Master)
Steve Balzac
Rob Caponi
Rick Lawson
Jeff Stokes

Dues Information: (Dues are Suspended for 2019)

10:30 am - Call to Order

With 11 active voting members present (a quorum being 5 needed) the meeting was called to order.

10:31 am - 2018 Annual Meeting Minutes

The 2018 Annual Company minutes were approved as previously reviewed by all members prior to the meeting. No additional changes suggested.

10:30 am - New Members

Several new members were approved into the company

- Ann Gibson
- Taber Morrell
- Anni Smith
- Rose Walrath (member status upgrade)
- Matteo Walrath (member status upgrade)
- Jacob Schiller (member status upgrade)
- Karen Walrath
- The Dunning Family: Annalisa (parent), George (parent), Helen, Ephraim, Francis, Lucia, Symeon

10:46 am - Paymaster's Report

2018 Cash flow was positive. Our current balance is \$22,973.10.

2018 Income

Dues (waived)	\$ 20.00 (from some over achiever)		
Non-musical			
Supplies refund	\$ 60.00		
Donations	\$ 150.00		
Event Fees	\$ 5,100.00		
		Total	\$5,330.00

2018 Expenses

Trail March to Concord	\$ 844.89		
Armoury/Black Powder	\$ 885.66		
Scholarship	\$ 589.20		
Company non-musical supplies	\$ 626.14		
Encampment Expenses - e.g. food	\$ 268.51		
Insurance	\$ 315.00		
Internet	\$ 65.45		
Other	\$ 82.00		
		Total	\$ 3,676.85

2018 Profit/Loss **\$ 1,653.15**

10:49 am - Armourer's Report

Safety: No incidents in 2018

Expended 1,200 cartridges in 2018. Expecting ~1,500 cartridges will be expended in 2019.

Company now has both a firing and non-firing musket for loaner purposes.

10:52 am - Quartermaster Report

Total expenditure of \$626.14 for 2018.

2018 purchases were mostly men's clothing. 2019 purchases look to be women's clothing and kitchen items.

10:56 am - Music Master's Report

The fifes and drums continue to meet every Thursday for free lessons for anyone who wishes, followed by a group practice with everyone.

There were several new music recruits in 2018

- 4 drummers (3 kids, 1 adult)
- 7 fifers (4 kids, 3 adults)

Parade Readiness: 5 Fifers, 1 Drummer

Music inventory for loan:

- 3 adult snare drums
- 2 youth snare drums
- 1 youth bass drum

Music inventory for sale

- 2 Model F fifes

Possible 2019 Music expenses expected to replace and add leather drum straps for loaner equipment.

11:05 am - Ensign's Report

Will investigate guidon repair for 2019.

Will investigate buying another kids flag for parades

Have not found cleaner for large red flag yet. Still looking

10:51 am - 2019 Events & Captain's Report

The Captain discussed the completed and planned events of the 2018 season. The proposed 2019 Company event line-up was the same as 2018.

- 2019 Events:
 - Need to verify Stow Springfest date
 - Not sure if Center School student event will occur this year
 - Harvard student event went well in 2018 and will again be supported by the Stokes Family
 - Ongoing Fed Gov shutdown may impact Park participation in annual Trail March. The Concord parade will be unaffected.
 - Ongoing Fed Gov shutdown may impact cause cancellation of Battle Road Event
 - Again discussed possibility of renting a passenger van for member transport to Gaspee Days parade.

- Company was invited by a local Rotary Club to escort in the flags for their event. Company decided it was not a company event but would have the Music Master investigate further as possible individual member participation opportunity.
- (Other Events): Discussed adding the First Flag Raising event hosted by Charlestown Minutemen (Jan 2020.)

The 2019 Event Line-up was accepted as presented

11:40 am - Officer Elections

Captain / President	Bob Stokes*
Lieutenant / Vice President	Ryan Hayward*
Sgt. Armourer / Safety Officer	Craig Schomp*
Sgt. Adjutant / Clerk	Thomas Johnson*
Sgt. Paymaster / Treasurer	Jeff Needle*
Sgt. Quartermaster	Linda Stokes*
Ensign	Dave Walrath*
Music Master	Bonnie Brench*/Matt Brench*

* = Candidate for Re-election

Webmaster (appointed) Jeff Needle

Slate of officers was approved unanimously.

11:41 am - Scholarships

Current sitting Scholarship Committee members in 2018 were accepted for 2019 (Dave Walrath, Rick Lawson, Linda Stokes)

- There are no active applications for 2019 consideration
- Scholarship committee will relook at scholarship process and application requirements in 2019 for possible change proposals

11:44 am - 2019 Requested Purchases

Purchase of a Company Trailer was again discussed.

- A 5x9 trailer was proposed
- A committee was formed to review potential trailer candidates (David Walrath, Ryan Hayward, Thomas Johnson, Robert Stokes).
- Pay Master stated that a trailer would cost ~\$3,000 for first year (includes trailer, registration, and insurance) and \$250.00 every following year.

- A motion was made and seconded to add the trailer estimate to the 2019 proposed budget pending further investigation and approval before purchase. Motion was approved.

11:55 am - 2019 Dues

There was a motion to suspend the 2019 dues for all members. Given the Company finances, it was discussed that a suspension of dues would not present a hardship to the Company. The motion was voted and carried.

11:56 am - 2019 Budget Review

2019 Expected Income

Donations	\$0.00
Dues	\$0.00
Event Fees	\$6,200.00
Total	\$6,200.00

2019 Expected Expenses

Advertising	\$0.00
Armoury/Black Powder	\$450.00
Company non-musical supplies	\$3800.00 (includes trailer est)
Encampment Expenses - e.g. food	\$750.00
Insurance	\$315.00
Internet	\$71.40
Musical Instruments	\$500.00
Other (P.O. box, tax & insurance filings)	\$200.00
Scholarship	\$0.00
Trail March to Concord	\$1,085.00
Total	\$7,171.40

Expected Budgeted Profit/Loss \$ 971.40

The proposed 2019 budget as detailed above was approved unanimously.

12:05 pm - Vote to Adjourn