

**Stow Minutemen Company**  
**Annual Meeting - Continued**  
*February 6, 2021*

**Voting Members in Attendance:**

Bob Stokes (Captain/President)  
Ryan Hayward (Lieutenant/Vice President)  
Dave Walrath (Ensign)  
Ann Gibson  
Jeff Needle  
Rick Lawson  
Joanna Brench  
Bonnie Brench  
Matt Brench  
Taber Morrell  
Craig Schomp  
Cara Schomp

**Other Members and Guests in Attendance:**

None

**Dues Information: (Dues are Suspended for 2020)**

**10:05 am – Call to Order**

With 12 active voting members present (a quorum being 7 needed) the meeting was called to order. Attendance slide is up to date and reflects current membership.

**10:10 am – 2021 Annual Meeting Minutes**

The 2021 Annual Company Meeting were sent out in advance of this meeting and were available for review by members of the company.

Motion to approve was made by Rick Lawson. Captain Stokes second. Approved by all without objection.

**10:15 am - Paymaster's Revised Report**

Corrections were made to the final paymasters report. These edits are reflected below.

2020 Cash flow was positive despite no events. The Company remains in good finances. Our current balance is **\$25,369.07**.

**2020 Income**

Dues (waived)

Event Fees

\$ 2,200 (includes 2019 Bolton Fair deposit of \$1,200 and \$1000 from Newton which we attempted to return.)

**Total****\$2,200****2020 Expenses**

Company Musical supplies

\$ 470.00

Encampment Expenses - e.g. food

\$ 127.60

Insurance

\$ 315.00

Internet

\$ 83.06

Other

\$ 124.50

**Total****\$ 1,119.66****2020 Profit/Loss \$ 1,080.34**

Note on Musical Expenses:

2020 Music budget was \$700. Actual expenses were:

\$415 as final payment on new snare drum (March)\*

\$35 bank fee for cancelled check (March)

\$20 for drum hooks.

Actual Expense Total = \$470.

Not Spent (difference) = +\$230 (this is a *surplus*, not a deficit.)

\*Note: The actual check was for \$865. However, it included an extra \$450 that was a replacement for a Dec. 2019 check which had been lost. This extra \$450 was a legitimate 2019 expense and recorded in that year. The \$920 figure noted on slides shall be revised in the minutes. A reduction of the expense shall be by \$450, and the actual balance matches the information provided by the Music Master at \$470.

**10:25 am - Armorer's Report****Black powder availability is limited! Our normal source expects in April, 2021.**

Black powder price has increased but budget can stay the same. Not a huge cost.

Looking to have a rolling party and muster when powder does come in.

**10:28 am - Quartermaster Report**

Need a volunteer to fill the vacant position. Ann Gibson volunteered to take on the clothing half of the position, contingent on storage of clothing elsewhere. Need a co-quartermaster to take on the management of stuff (tents/tables, poles, chairs, etc.).

Can review the budget once we know who is filling the roles.

### **10:30 am – Music Master's Report**

Bonnie Brench provided details of the music master's report.

Despite the pandemic, still holding weekly Fife and Drum group practices, but Zoom is not an ideal music platform. Also providing individualized fife lessons, and these have gone extremely well. Looking forward to playing together again in person.

### **10:40 am – Captain's Report**

#### **COVID-19 Safety Discussion:**

There was a discussion surrounding the pandemic and if members felt comfortable participating in 2021. The general consensus was that we would review events as they come in and make determinations appropriately. There are changes happening everyday which make it impossible to determine what position we will be in to participate in four months. Will review schedule again with membership in March.

Minuteman National Park and associated Battle Road events have moved to digital only for 2021 season. No in person events will be permitted.

There was a brief discussion about cancelling the Annual Trail March. Lt. Hayward made a motion to cancel the event for 2021 due to COVID-19 restrictions. Rick Lawson seconded. The motion was approved without opposition.

It is expected William Diamond will move their event to later in the year as the National Park is not hosting any event until at least June.

The 2021 Event Line-up approval was postponed until the March meeting to wait to hear more events. (See Slideshow)

### **10:50 am - Officer Elections**

Captain / President	Bob Stokes*
Lieutenant / Vice President	Ryan Hayward*
Sgt. Armourer / Safety Officer	Craig Schomp*
Sgt. Adjutant / Clerk	Thomas Johnson*

Sgt. Paymaster / Treasurer	Matthew Schomp*
Sgt. Quartermaster(s)	Ann Gibson and Vacant Second Position*
Ensign	Dave Walrath*
Music Master(s)	Bonnie Brench*/Matt Brench*

\* = Candidate for Re-election

Webmaster (appointed) Jeff Stokes\*

Rick Lawson motioned to approve the slate of officers. Ann Gibson seconded. Approved by all without opposition.

### **11:00 am - Scholarships**

The scholarship committee for this year is Rick Lawson, Jeff Needle, Bob Stokes and Matt Brench.

It was recommended to increase the scholarship budget to \$4,400 to include cost of mugs. This is reflected in the revised budget.

Due date for applications is the 2<sup>nd</sup> Saturday after the (now cancelled) Trail March.

### **11:10 am – Trailer Committee Recap**

A brief recap was given for the trailer purchase. A \$3,500 line item is included in the budget for 2021. Suggestions were made on where to purchase a trailer from the floor. The Committee will review and begin to move on this item.

### **11:15am – 2021 Budget Review**

Discussed the budget and made several minor edits.

#### **2021 Expected Income**

Donations	\$0.00
Dues	\$0.00
Event Fees	\$5,300.00
<b>Total</b>	<b>\$5,300.00</b>

#### **2020 Expected Expenses**

Advertising	\$0.00
Armoury/Black Powder	\$350.00
Company non-musical supplies	\$500.00
Trailer Line Item	\$3,500.00
Encampment Expenses - e.g. food	\$850.00
Insurance	\$350.00
Internet	\$200.00
Musical Instruments	\$250.00 (new drum paid in full)
Other (P.O. box, tax & insurance filings)	\$200.00

Scholarship	\$4,400.00
Storage Unit	\$600.00
<del>Trail March to Concord</del>	<del>\$1,300.00</del>
<b>Total</b>	<b>\$11,200.00</b>

**Expected Budgeted Profit/Loss                      \$ -5,900**

**[11:25 pm]** The proposed 2021 budget as detailed above was motioned for approval by Lt. Hayward. Rick Lawson seconded. Approved by all in presence.

### **11:30 pm - Vote to Adjourn**

Lt Hayward motioned to adjourn the meeting until March 27, 2021 at 10AM via Zoom. Rick Lawson second. Confirmed without opposition.

Note: There will also be a second meeting on or around May 15<sup>th</sup> for the Company to discuss additional events prior to Memorial Day.