

# *Stow Minutemen Company*



*Annual Meeting — January 9, 2021*

# *Agenda*

## **New Business:**

- Attendance (5 minutes)
- Approve Minutes from 2019 and 2020 (Sent in Advance - 10 minutes)
- Vote in new recruits to active (voting) member status:
  - Any New Members?
- Vote in associate members and junior members:
- Staff Officer reports: (30 minutes)
  - Sgt. Paymaster
  - Sgt. Quartermaster
  - Sgt. Armourer
  - Music Masters
  - Captain

# *Agenda (continued)*

## **New Business:**

- COVID-19 Safety Discussion (15 minutes)
- Review of Potential 2021 Season (Captain Stokes) (15 minutes)
- Election and Installation of Officers for 2021 (10 minutes)
- 2021 Scholarship Committee Membership (10 minutes)
  - 4 Eligible Members
- Dues suspension for 2021 (10 minutes)
- Trailer Committee Approvals (10 minutes)
- Budget for 2021 season (Captain/Paymaster) (15 minutes)
- Anything We Missed? (5 minutes)
- Adjournment!

# *Attendance*

## **Active (34 voting):**

- Balzac Family (3)
- Brench, Bonnie (1)
- Matthew Brench + Family (2)
- Joanna Brench (1)
- Brown, Amy (1)
- Caponi, Rob (1)
- Dunnings Family (2)
- Ann Gibson (1)
- Hayward, Ryan (1)
- Johnson Family (1)
- Lawson Family (2)
- Taber Morrell (1)
- Needle Family (2)
- Richmond, Ron (1)
- Richmond, Nathaniel (1)
- Schomp Family (3)
- Anni Smith (1)
- Stokes , Bob (1)
- Stokes, Jeff (1)

- Walrath, David (1)
- Walrath, Rosa (1)
- Walrath, Mateo (1)
- Walrath, Karen (1)
- Schiller, Jacob (1)
- Van Ausdall, Gay (1)
- Weber, Lily (1)

## **Inactive:**

Bartolini family

Bilodeau Family

Boutin/Kiriiki Family

Sefton Family

Sheff Family

Shoemaker, Phil

## **Non-members:**

Sally Barry

**Note:**

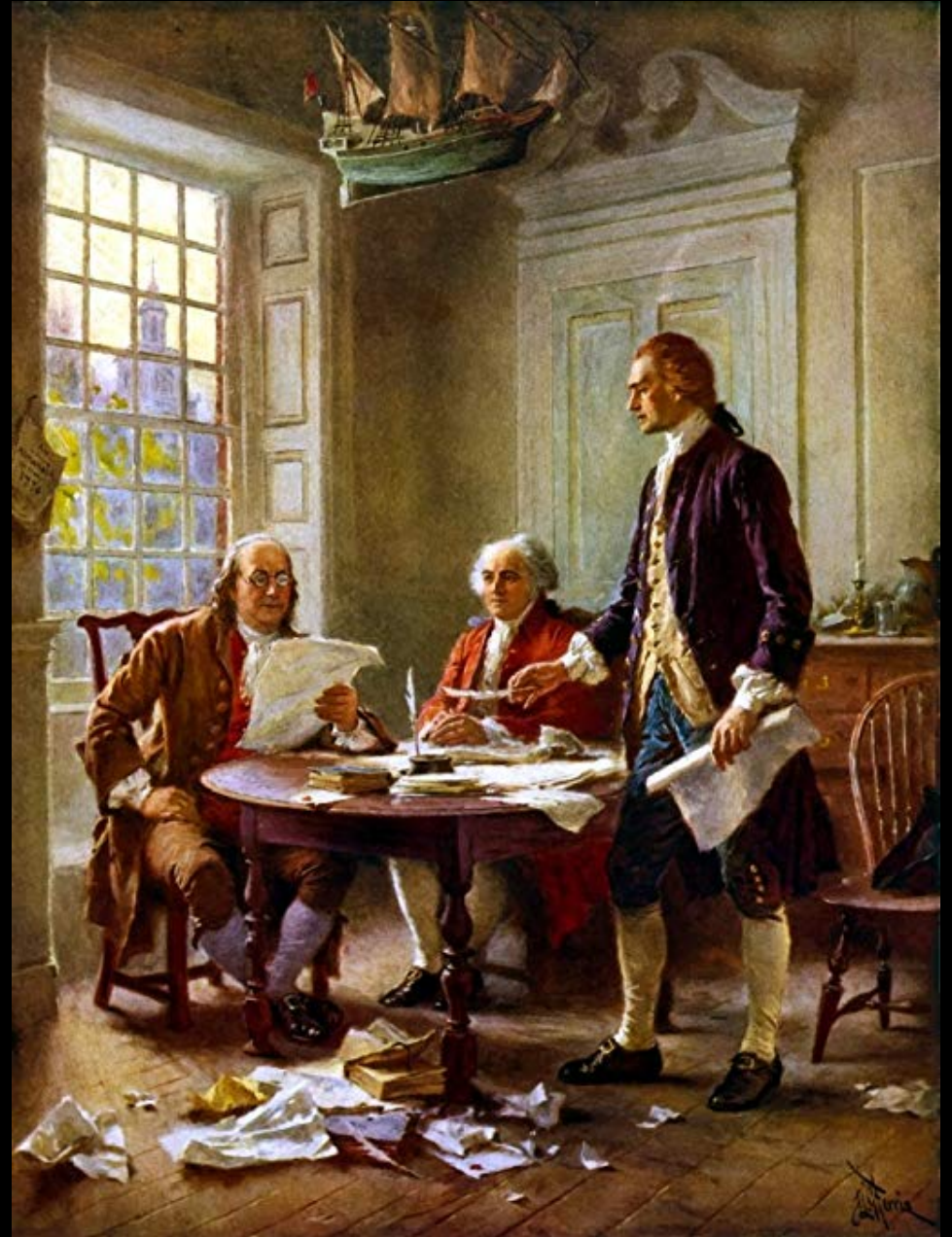
**Needed for quorum: 20% or 7 active members**



# *Minutes from 2019 & 2020*

## **Vote to Approve:**

- Any questions, comments or corrections?



# *Vote in New Members*

Active members must have participated in two company events and approved by 2/3 vote of the membership.

## **New Recruits:**

- No new recruits for 2020 season (COVID-19)
- Any Associate or Junior members that need to be approved for voting privileges?



# *Officers Reports*

- Sgt. Paymaster's Report
  - Financial update
- Sgt. Armourer's Report
  - Safety update and supplies
- Sgt. Quartermaster's Report
  - Gear and Clothing
- Music Master's Report
  - Fife and Drum update
- Captain's Report
  - 2021 Outlook



# *Sergeant Paymasters Report — Matthew Schomp*

The financial state of the company remains **very strong**

**\$629.84** added to account in 2020

Ending 2020 Bank Balance: **\$25,369.07**

Income was **\$2,200** for the year:

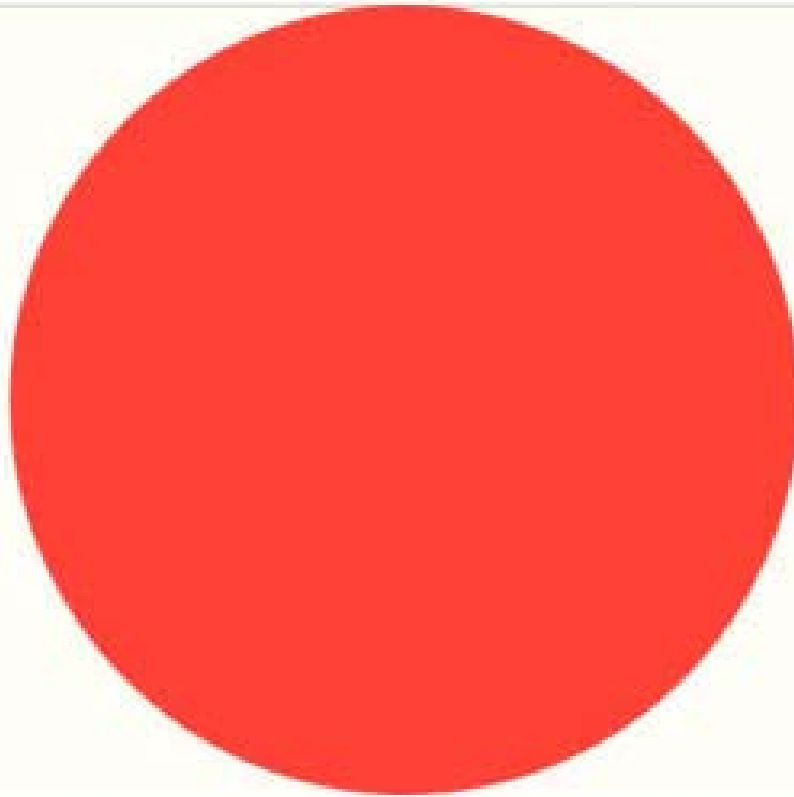
**\$1,200** received from Bolton Fair in 2020 for 2019 event

**\$1,000** received from Newton that we were asked to return but not given details on how to do so (sent 3 e-mails and left 2 messages). We should consider it payment in advance for 2021 event.



# *Sergeant Paymasters Report — Matthew Schomp*

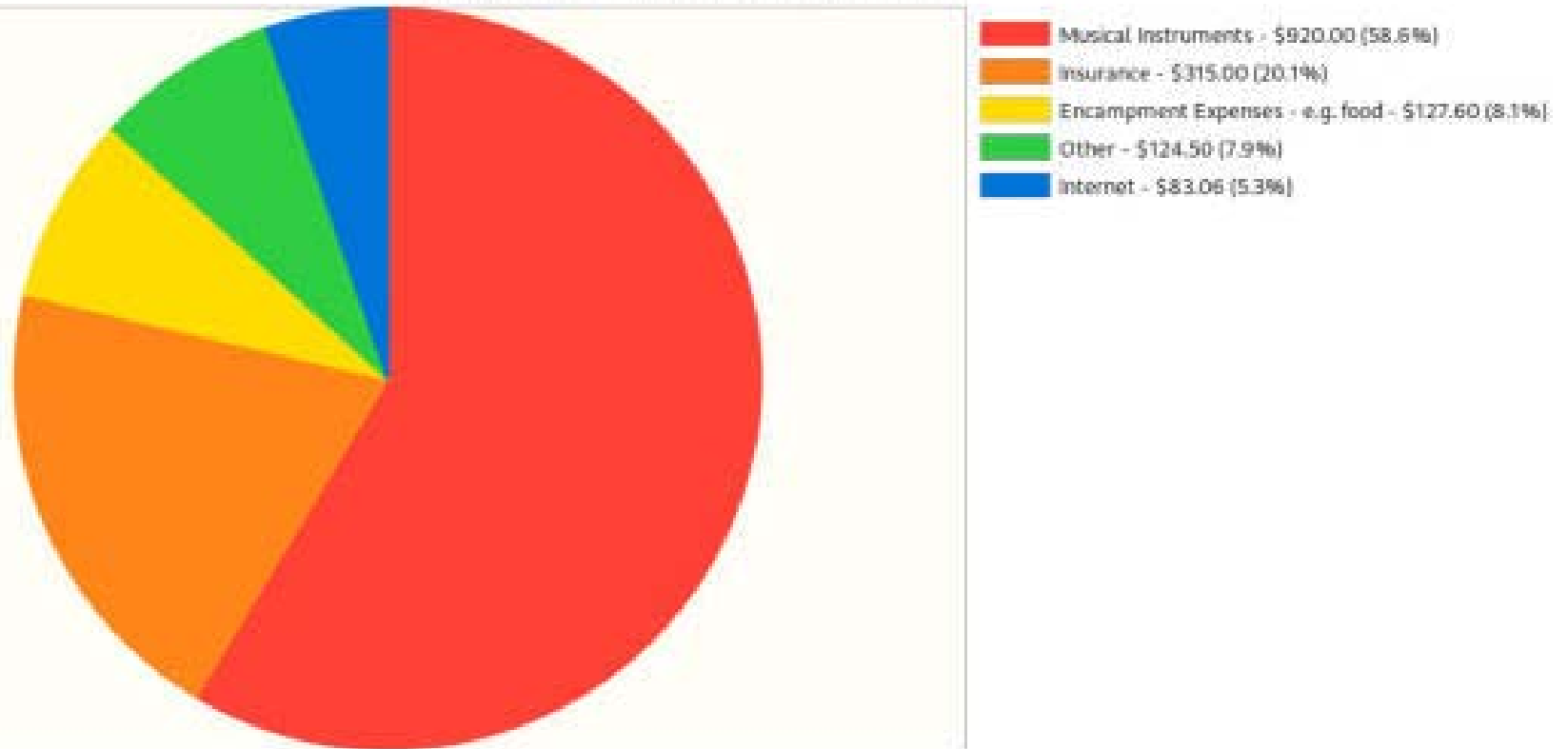
Income Accounts  
01/01/2020 to 12/31/2020: \$2,200.00



Parade Fees - \$2,200.00 (100.0%)

# *Sergeant Paymasters Report — Matthew Schomp*

Expense Accounts  
01/01/2020 to 12/31/2020: \$1,570.16



# Sergeant Paymasters Report — Matthew Schomp

## Cash Flow - 01/01/2020 to 12/31/2020

### Selected Accounts

- Imbalance-USD
- Orphan-USD
- Stow Minutemen Checking

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Money into selected accounts comes from

Stow Minutemen Income:Parade Fees \$2,200.00

Money In **\$2,200.00**

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Money out of selected accounts goes to

Stow Minuteman Expenses:Encampment Expenses - e.g. food \$127.60

Stow Minuteman Expenses:Insurance \$315.00

Stow Minuteman Expenses:Internet \$83.06

Stow Minuteman Expenses:Musical Instruments \$920.00

Stow Minuteman Expenses:Other \$124.50

Money Out **\$1,570.16**

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Difference **\$629.84**

# Sergeant Paymasters Report — Matthew Schomp

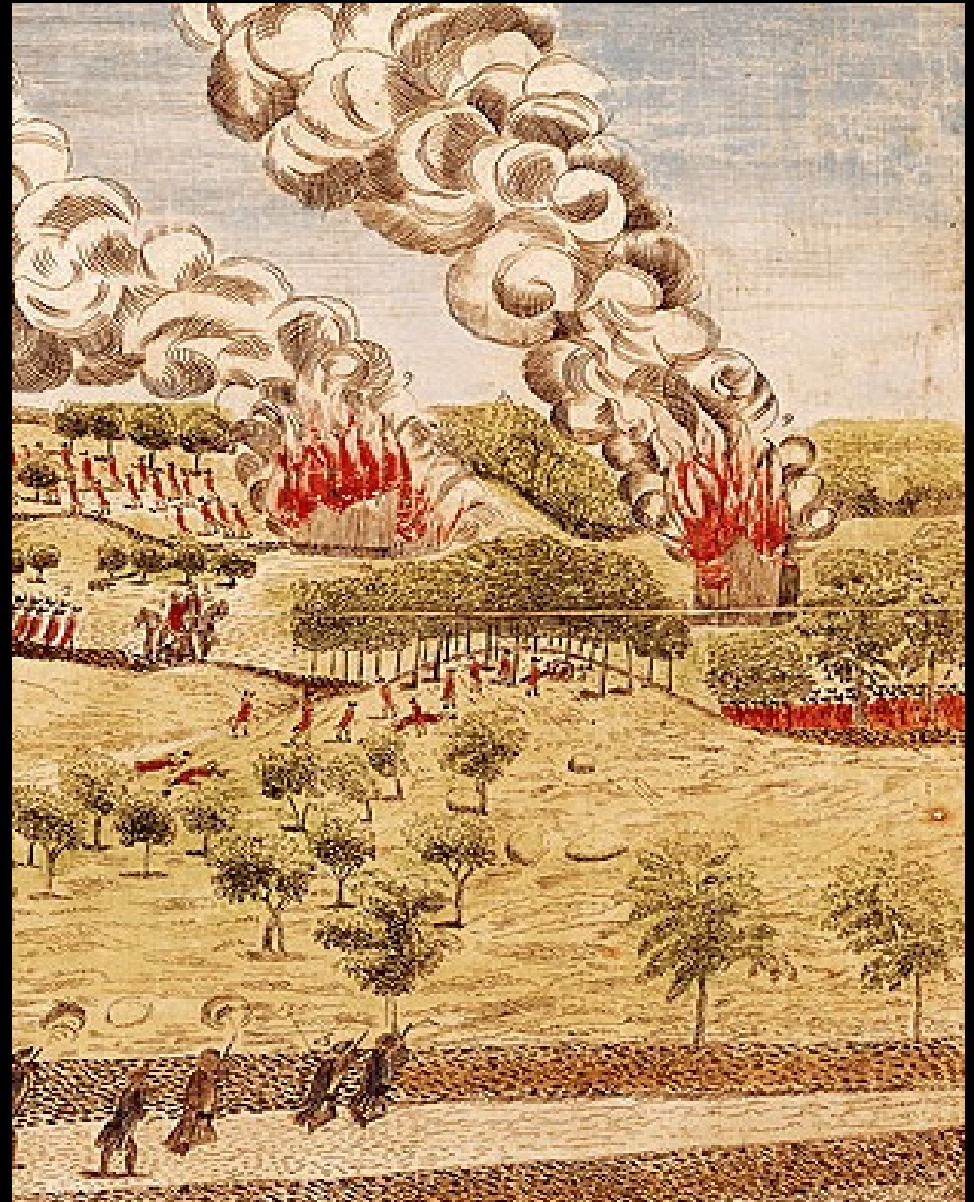
## Budget Report: 2020 Budget

	01/01/2020		
	Bgt	Act	Diff
<u>Stow Minutemen Income</u>	\$6,300.00	\$2,200.00	-\$4,100.00
<u>Donations</u>	.	\$0.00	.
<u>Dues</u>	.	\$0.00	.
<u>Medford Encampment</u>	.	\$0.00	.
<u>Parade Fees</u>	\$6,200.00	\$2,200.00	-\$4,000.00
<u>Stow Minuteman Expenses</u>	\$4,825.00	\$1,570.16	\$3,254.84
<u>2015 50th Anniversary expenses</u>	.	\$0.00	.
<u>Advertising</u>	.	\$0.00	.
<u>Armoury / Black Powder</u>	\$400.00	\$0.00	\$400.00
<u>Company non-musical supplies</u>	\$800.00	\$0.00	\$800.00
<u>Encampment Expenses - e.g. food</u>	\$850.00	\$127.60	\$722.40
<u>Insurance</u>	\$500.00	\$315.00	\$185.00
<u>Internet</u>	\$275.00	\$83.06	\$191.94
<u>Musical Instruments</u>	\$700.00	\$920.00	-\$220.00
<u>Music Instruction Stipends</u>	.	\$0.00	.
<u>Other</u>	\$200.00	\$124.50	\$75.50
<u>Scholarship</u>	.	\$0.00	.
<u>Trail March to Concord</u>	\$1,100.00	\$0.00	\$1,100.00



# *Sergeant Armourers Report — Craig Schomp*

- Will again act as S.A. for 2021
  - Ongoing assistance from Matthew Schomp or Ryan Hayward as needed.
- 1764 Manual of Arms for National Park Safety, etc.
  - Standard drill for most units.
- Loaner musket – Available for use at events!
- Non-firing replica musket – we have it!
- **Collings Foundation** – We had a presence and recommend thinking about a company event.



# *Sergeant Armourers Report — Ryan Hayward*



## **Powder Usage:**

- Captain, Lieutenant and Armourer currently in possession of company powder.
- Did not purchase any powder for 2020 season. Only one minor event at Memorial Day. No other use.
- Anticipate usual 1,500 + rounds for 2021 if we have a season. To be efficient, we can roll it all at once.
  - Estimated black powder budget should be \$350 for entire season ( $\$20.75 \times 15 \text{ LB} = \$311.25$ ). Note the minor increase in cost.



# *Sergeant Armourers Report — Ryan Hayward*

## **Musket Drills 2021:**

- We have several new recruits interested in joining the Stow MM ranks.
  - Lt. Hayward is working with them to practice.
- Going to work with Charlestown and other units to hold a muster day in Townsend.
- Interest in holding other musters in historic locations? (ex. Somerville Powder House or Charlestown Training Field)



# *Sergeant Quartermaster's Report—Open Position*





# *Sergeant Quartermaster's Report— Open Position*

## **Upcoming Season:**

- Now is the time to be checking out your kit and making or purchasing items for 2021.
- Townsend usually takes 3-6 weeks for a clothing order for items made to your measurements. Local seamstresses take much longer.
- Need a volunteer to fill the vacant position. Could be split into two coordinators (clothing and camp gear)



# *Sergeant Quartermaster's Report— Open Position*

	2016	2017	2018	2019	2020
Wax and wicks	\$113.21	\$109.58	\$69.65	\$55.49	
Charcoal			\$19.99		
Kitchen Equipment/supplies (bowl) <sup>1</sup>	\$4.19	\$25			
Replacement sieve <sup>2</sup>		\$39.50			
Crock			\$53		
Dishpans & candles			\$111		
Copper pots				\$324	
Storage bags				\$44	
Fireplace rake				\$52	
Clay	\$25				
Plastic Tub for clay	\$15.93				
Cartridge station equipment	\$102.73				
Subtotal for cartridge station	= \$143.66				
Clothing Men's clothing	\$335	\$230	\$282.50		
Women's & Girls' clothing			\$90	\$282	
Ropes for fly		\$16.53			
Ridge Pole Sleeve				\$42	
Blow Tube		\$21			
<b>Total</b>	<b>\$596.06</b>	<b>\$441.61</b>	<b>\$626.14</b>	<b>\$799.49</b>	<b>\$0</b>

*Music Master's Report— Bonnie & Matt Brench*



## *Music Master's Report— Bonnie & Matt Brench*

- In spite of the pandemic, the Stow MM Fife and Drums continued to hold weekly practice via zoom. Not ideal; cannot play together due to sound lag. Matt has recorded most of our fife music, sent these recordings to drummer Jeff, who then plays it to the group while drumming along. Each of the participants can then mute themselves and play along.
- Were able to meet 3 times during the summer when COVID numbers were low. We loaned two sets of company drums and straps to George and Ephraim Dunning, did some marching practice, and played music via Zoom to a couple of musicians who were unable to attend.
- We have also continued to provide fife lessons every week but on separate days. This has gone very well as, instead of group lessons, each student gets more attention through private lessons.
- We are very much looking forward to playing in person again.



## *Ensign Report — David Wabath*

### ➤ Follow up from prior years:

- Flags will require cleaning. Flags should be retired and replaced within the next few years (wearing out)
- Would like to purchase an additional kids flag if there is interest during 2021.
- Suggested that the ribbon pole be retired and all the ribbons be removed and archived with our files for safe keeping. No interest in using during previous season unless specifically asked to carry.

# *Captains Report — Bob Stokes*



## *Captains Report — Bob Stokes*

### ➤ **COVID-19 Safety for 2021 Season:**

➤ Do members feel comfortable participating in events for the coming season? Are there events we should avoid?

#### ➤ Plan of action for social distancing and participation:

➤ Continue to follow DPH guidelines (six-foot distance)

➤ Masks/Face Coverings required at all times (except fifiers, while playing)

➤ Input from membership on any additional requirements.

➤ Meet on a quarterly basis (via Zoom) as a company to review current conditions and make calls for upcoming events in advance of dates.

# *Proposed Event List — 2021 Season*

**Green** - Paid Event

**Red** - Music Event

**Bold** - Important Event

## Proposed Official Company Events:

- Bedford Pole Capping ~ Sat. April 10th 10am (captain/adjutant)
- Battle Road + Tower Park ~ Sat. April 17<sup>th</sup> 10AM (Lieutenant)
- **Stow Annual Trail March** ~ Mon. April 19th @ 4:30am (captain/adjutant)
- **Wm. Diamond Muster** ~ Sat. May 1nd (music master)
- **Center School event** ~ Cancelled 2021. TBD in 2022 (Ann Gibson)
- **Stow Springfest** ~ Sat. May 15th (Saturday before Election) (captain/adjutant)
- Flag Placement at Lower Village and Hillside Cemeteries, Saturday, May 22th (Jeff N. and Volunteers)
- **Newton Veterans Parade** ~ Sunday, May 30th 2pm (**\$1000**) (captain/adjutant)
- **Boylston Memorial Day Parade** ~ Mon. May 31st 10am (**\$900**) (captain/adjutant)
- **Stow Memorial Day Parade** ~ Mon. May 31st 2pm (captain/adjutant)
- **Gaspee Days Parade** Saturday. June 12 (**\$1200**) (captain/adjutant)
- **Bunker Hill Parade** Sunday. June 13 (**\$1000**) (captain/adjutant)
- Boxboro Fifer's Day events ~ Sat. June 19th (captain/adjutant)
- **Needham Parade** ~ Saturday, July 4th 9 AM (**\$1000**) (captain/adjutant)
- **Old Sturbridge Village Rebels and Redcoats Encampment** ~ Aug 6<sup>th</sup>, 7<sup>th</sup>, + 8<sup>th</sup> (adjutant)
- **Bolton Fair** ~ Aug 14th (captain/adjutant) (**\$1200**)
- **Sudbury Colonial Faire** ~ Sat. Sept. 25th (music master)
- Townsend Encampment ~ October 2<sup>nd</sup> (possible two days if interested) (Lieutenant)
- Old Manse or Collings ~ Saturday, October 9<sup>th</sup> (Columbus Day weekend) (captain/adjutant)
- **OSV Christmas by Candlelight** - December weekend evening (date to be determined) (music master)
- **2022 Annual Company Meeting** ~ Sat. Jan 8th ,2022 (tentative) (captain/adjutant)



## *Other Reenacting Events Happening*

- Just an FYI, these events are happening concurrently. While they may not be Stow Events, we should be aware of them for planning purposes:
  - Battle Road Inspection – TBD (with Charlestown MM)
  - Meriam's Corner Exercise – Same weekend as Bedford Pole Capping – April 10
  - Jason Russell House – Likely Sunday, April 18
  - Escape from Boston Event – TBD
  - Gen. Green Homestead Battle – TBD but likely in late May
  - Maynard Rod and Gun Club Musket Shoot – TBA (with Sudbury MM)
  - Fort No. 4 Reenactment – Possibly September 25-26.
  - Red Horse Tavern – October 23
  - First Flag Raising – January 1, 2022 in Somerville (with Charlestown MM)
- Are there any other events we might want to keep tabs on?
  - **Collings Foundation** on October 9<sup>th</sup> – Same as Old Manse and would need to switch weekends if needed.

**Note:** Most of the above are by invitation only so make sure, if you want to go, that you contact the event planners so you can be accounted for.

# *Election of Officers — 2021 Season*

<b>Officer position</b>	<b>Candidates</b>
Captain / President	Bob Stokes*
Lieutenant / Vice President	Ryan Hayward*
Sgt. Armourer / Safety Officer	Craig Schomp*
Sgt. Adjutant / Clerk	Thomas Johnson*
Sgt. Paymaster / Treasurer	Matt Schomp*
Sgt. Quartermaster	Open – Volunteer Needed
Ensign	Dave Walrath*
Music Master	Bonnie Brench/Matt Brench*

\* = Candidate for Re-election

Webmaster – Appointed Position	Jeff Stokes
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# *Scholarship Committee*



## **Eligible Members:**

- 4 potential candidate this year.
- Future graduates in coming years.

## **Summary of Scholarship:**

- \$1,000 subject to confirmation by membership each year (depending on number of candidates, etc.)
- Candidates must be active for 3 years, taking part in min. 4 events including 2 paid.
- Applications due second Saturday after Trail March.
- Need volunteers for Committee.

## **Stow Minutemen Scholarship Application**

The Stow Minutemen Company wishes to encourage an active interest in, and understanding of, American Colonial history. Because the Company is kept alive by many families and individuals who represent the people who lived in Stow in 1775, we wish to reward and encourage this family tradition among our members by offering scholarships to young people for the pursuit of further education and/or training. The deadline for applications is always by 11:00 pm on the second Saturday following our annual Trail March to Concord on Patriot's Day in April. Awards will be presented prior to the end of June. Amount of the award will depend on the number of qualified applicants.

### Requirements for application:

Must be a currently active, participating member of the Stow Minutemen Company for at least three consecutive years. Applicants must participate in at least four events, two of which are paid. The Awards Committee will determine how active an applicant may have actually been over this time. At the time of application, must be at least a senior in high school, and no older than 24 years of age.

Must fill out the following form (may simply type in the answers, save, and attach to an email).

In addition to completed application form, must also include:

Letter of recommendation

Proof of acceptance or attendance at an institution of higher learning

Resume

Essay

No award recipient shall be eligible for a second award at a later date.

## *Dues Discussion*

**Do we waive dues for the 2021 season?**





# *Proposed Company Purchases — 2021 Season*

## **Company Trailer Recap:**

➤ Committee formed of Bob Stokes, Ryan Hayward, David Walrath and Thomas Johnson (with input from Craig Schomp and Ron Richmond)

➤ 5x8 box trailer with pointed nose is about \$2,000, plus excise tax (2.5%), registration (\$20-\$40), and insurance (depends on carrier)

➤ Need hitch and hitch lock (\$20-40) or wheel lock (\$30-\$60) and a door lock (<\$20).

➤ \$3,000 budget line item was approved in 2019 with \$250 thereafter. Asking to renew at \$3,500 for 2021 budget.



## **Ongoing Discussions:**

➤ Who has vehicle to haul? We could rent one for weekend if necessary.

➤ How to we ensure drivers have proper insurance to haul? Tow packages needed for drivers.

# *Annual Budget — 2021 Season*

## **Income:**

- Dues: \$0
- Parades: \$5300
  - Newton: \$0 (Prepaid)
  - Needham: \$1000
  - Boylston: \$900
  - Bunker Hill: \$1000
  - Gaspee Days: \$1200
  - Bolton Fair: \$1200

**Total Budgeted Revenue: \$5300**

## **Important Note:**

This preliminary budget contains many one-time /year expenses (such as scholarship and trailer). This is larger than normal and is subject to discussion by the membership.

## **Expenses:**

- Advertising: \$0
- Armoury / Black Powder: \$350
- Non-Musical Supplies: \$500 (gear)
  - Trailer Budget: \$3500
- Encampment Expenses: \$850 (food)
- Insurance: \$350
- Internet (web site): \$200
- Musical Instruments: \$700 (includes \$450 drum payment owed and \$250 as-needed)
- "Other": \$200
  - \$100ish for PO Box
  - \$18.50 for Annual Report filing
- Scholarship: \$4,000
- Trail March: \$1300
  - Dee Bus: \$230
  - Port-o-Potties: \$250
  - Police Detail: \$500
  - Breakfast: \$250

**Total Budgeted Expenses: \$11,950**

**Income - Expenses: -\$6,650**

*Adjournment*

**HUZZAH!**

